COVID-19 HEALTH & SAFETY GUIDELINES

ACTIONS FOR STUDIO USERS:

- Familiarise yourself with the building's COVID-19 risk assessment.
- Make sure you are aware of all physical distancing and hygiene measures and procedures put in place for everyone's safety.
- Recognise the shared responsibility of managing risk within the studio facilities.
- Respect restrictions on activity put in place as a result of the risk assessment.
- Avoid using public transport as much as possible to get to and from the studio.
- Please wear a face covering at all times whilst inside the studio, unless medically exempt.

MANAGING SPACE

- Adhere to the 2m distance rule at all times. Print Clan will allocate you a section of the table to work on which we ask you to remain within as much as possible.
- Respect limits to the number of people in certain areas at one time, such as the washout area.

CLEANING AND HYGIENE

- Wash your hands more often with soap and water for at least 20 seconds, or use a hand sanitiser. Make use of hand sanitation facilities at the entrance and in any common areas.
- Adhere to use and cleaning guidance for the toilet and other common areas to ensure they are kept clean.
- Clean shared equipment before and after each use.
- Clean and disinfect frequently touched objects and surfaces, including equipment. Print Clan are reinforcing regular cleaning throughout the studio, focussing on high contact objects, such as door handles, and entry and exit points.
- Avoid touching your eyes, nose and mouth with unwashed hands; should you need to, cover your cough or sneeze with a tissue, then throw the tissue in a bin and wash your hands.
- Clear workspaces and remove waste and belongings from the work areas regularly.

WORKING TOGETHER

- Stagger break times and make use of outdoor space for breaks where possible.
- Consider contactless payment options instead of handling cash if paying for services.
- Do not bring visitors into the studio.